

POWERFUL PRESENTATION SKILLS

A two-day highly interactive workshop for experienced presenters who now want to achieve maximum results from their presentations.



This workshop will help participants fine-tune their presentation delivery techniques and raise their performance level to enable them to make the most out of every presentation opportunity. Throughout the workshop participants will gain a wide range of practical experience including the delivery of four presentations. Each presentation will have a different challenge thus allowing the participants the opportunity to present in a number of different styles. Individual feedback from the trainer, the rest of the group and via video is also an essential element of the training.

About Skillstudio

Skillstudio is one of the UK's leading providers of presentation skills training services. We are passionate about drawing out the best in people. Over the past 4 years we have worked with several thousand people from hundreds of organisations throughout the UK and Europe. **Our client base now includes more than 25% of the FTSE100 companies.** Other clients include International Blue Chip companies through to SME's; Central Government bodies through to local borough & county councils; schools; colleges; universities; hospitals; and charities. In addition, we have worked with many private individuals on a 1-2-1 basis and on our open courses. We are also an approved external CPD training supplier for the Law Society of England & Wales.

Workshop Objectives

- To develop a highly effective personal delivery style to create maximum impact
- To develop a more persuasive and impressive speaking style
- To know how to control your space and presence to build rapport and influence your audience
- To pace and structure material for maximum results
- To use language creatively to present a more powerful message
- To be able to deliver different styles of presentations for different audiences

Workshop Outline - Day 1

Analysis of Current Presentation Style

- Group warm ups
- Self-analysis of current presentation style
- Controlling nervous energy

Presentation Practice (Prepared Presentation)

- Delivery (approx 5 minutes)
- Trainer feedback on effectiveness of delivery style

Creating Greater Impact Through The Voice

- Developing a more confident and convincing voice
- Developing a greater range of expression in the voice
- Influencing your audience with the power of your voice

Engaging With The Audience Visually

- Analysis of your visual impact on the audience
- Using body language to build audience rapport
- Developing your unique presentation style

Presentation Structure, Style & Language

- Preparing a presentation within a time constraint
- Establishing the key message
- Applying structure and style effectively
- Using language to clarify and influence

Presentation Practice - (Unseen Presentation)

- Delivery of presentation
- Analysis via trainer feedback and group discussion

Day 2

Spontaneity & Audience Awareness

- Thinking on your feet
- Developing greater command of your audience
- Gaining the attention and interest of the audience

Presentation Practice - Set Presentation

- Adapting material to the needs of the audience
- Delivery of set presentation to a specific audience
- Analysis via trainer feedback & group discussion

Presentation Practice - Business Topic

- Delivery of opening of presentation
- Feedback on first impressions on audience

Taking Control Of Your Audience

- Tips on delivering to large and small audiences
- Managing the audience's expectations
- Dealing with difficult audiences

Presentation Practice - Business Topic

- Final modifications
- Delivery of presentation
- Analysis via trainer feedback & group discussion

General Feedback Session

- Individual assessment of progress achieved
- Personal action plans
- Overall workshop feedback

Call us today on +44 (0)8456 444 150 to book your workshop

Public Workshops

Our public **Powerful Presentation Skills** workshops are held in Central London

London

03-04 Nov 05	22-23 Feb 06	31 May-1 Jun
06-07 Dec 05	28-29 Mar 06	29-30 Jun 06
25-26 Jan 06	27-28 Apr 06	26-27 Jul 06

Also Included

Course manual that's full of practical tips and further information to help you consolidate and continue to develop your presentation skills further.

Workshop Fees

The delegate rate for the two-day workshop is:- £597+ VAT (£701.48 inc VAT)
(Refreshments and a sandwich lunch are included on both days.)

Bookings

To make a booking for any of these public workshops please contact us via Email at public@skillstudio.co.uk or via telephone on +44 (0)8456 444 150 and we will be happy to check availability and forward you an application form.

In-Company Workshops

Our in-company workshops are held at your company location (anywhere in the UK). They are a more cost effective alternative for 4 or more attendees. Our fees for the two day workshop for up to 6 people are from £2180 (exc VAT).

Workshops can also be adapted to meet your specific requirements.

To discuss your requirements in more detail or to make a workshop booking, please contact us via Email at inhouse@skillstudio.co.uk or via telephone on +44 (0)8456 444 150.

Client Feedback on Skillstudio Courses

"Thank you again for an excellent course last week. I have not enjoyed a course so much before. I will be recommending you to my head office..."

Project Manager, Rethinking Construction

"I would like to thank you for an extremely enjoyable experience... with the exercises and approach to the training I found that the difference in all trainees from day one to day two was astounding..." **Director, MicroCompass Limited.**

"...The workshops have helped our town planners to develop their skills in communicating with both staff and clients and also enabled them to confidently deliver presentations of our services to prospective clients... We would certainly recommend Skillstudio for similar training."

Management Development Manager, GL Hearn

"I very much enjoyed the workshop. It was very hands on ... I saw people being transformed ... to more outspoken confident presenters.... An excellent workshop..." **Administrator, Nationwide Building Society**

... Liz has the ability to hold the attention of her audience at all times, and this is why I am able to remember her exact comments and suggestions she made concerning my personal presentations....The feedback given was structured, positive, yet constructive... I would recommend this course to anyone."

Programme Manager, LloydsPharmacy

"The best course I can remember attending"

Training Officer, Wandsworth Borough Council

Client List

BT Group
Shell
BBC
CNN
Astra Zeneca
GSK
LloydsPharmacy
P&O Group
Lloyds Bank
Nationwide
Tesco
John Lewis
Sony Music
Lifearch
McKesson
UK Passport Service
Intuit
Royal Bank of Scotland
HBOS
Vodafone
Home Office
Cardiff County Council
Staffordshire County Council
Wandsworth Borough Council
HPA ... and many more

Other Presentation Skills Workshops

Skillstudio also runs a beginners level one-day workshop, **First Presentation Skills** for people with little or no presenting experience and an intermediate level two day workshop **Effective Presentation Skills** for people with experience of presenting. Call us or see our website for more details.